



## **Tender Form**

**For Supply of: BULK DRUGS (Quarterly requirement)**

**Issued By: GLUCONATE HEALTH LIMITED**  
(A GOVT. OF WEST BENGAL UNDERTAKING)  
H.O. & R. O.: 2, Durga Charan Doctor Lane,  
Kolkata - 700 014

**Phone No.**  
**(033)2265-0001/2/3**  
**Fax : 033-22658537**

**Tender Ref. No.: NIT/PT-07/16-17 Dated 09.06.2016.**

**Last Date of submission: 30.06.2016 up to 2.00 pm at the above address.**

**Date of Opening: 30.06.2016 at 3.00 pm at the same venue.**

**Application Fees: Rs.500.00 (non refundable) is to be paid by DD in favour of Gluconate Health Limited. Otherwise tender will not be accepted.**

**EMD: Rs.30,000.00 is to be deposited with the quotation by DD in favour of Gluconate Health Ltd.**

**Form: Downloaded documents are to be submitted with signature and seal of the tenderer on each page of the document.**



**GLUCONATE HEALTH LIMITED**  
(A GOVT. OF WEST BENGAL UNDERTAKING)  
H.O. & R. O.: 2, Durga Charan Doctor Lane, Kolkata - 700 014.

**Ref. NIT/PT- 07/16-17 dated 09.06.2016.**

**Last Date of submission: 30.06.2016 up to 2.00 pm**

**Sub: Submission of Tender Forms for Supply of Bulk Drugs.**

Dear Tenderer,

While welcoming you for participating in our tender as per above reference, you are requested to submit your tenders with the documents accordingly. Each pages of the documents submitted are to be signed with date and seal. Please send your quotations for supply of APIs listed in Annexure – I, in **sealed cover super scribed with (i)Tender no., Tender date, Due date and (ii) Tender for Bulk Materials**, so as to reach this office **latest by 2.00 p.m on 30.06.16**. Offers received up-to stipulated time and date will **be opened on the same day at 3.00 p.m**. The rates as well as terms & conditions once offered will be final. Tenderers are requested to present at the time of opening of tenders.

**The following conditions must be followed strictly:**

1. Tenders not complying with specifications will be rejected/ cancelled.
2. Supply to be made in phases as per our requirement.
3. The rates quoted should be on F.O.R. Gluconate Health Limited Factory, at 1, Health Institute Road, DumDum Cantonment, Kolkata 700065, basis only.
4. Mode of payment will be on 90 days credit from the date of receipt of materials at our factory at 1, Health Institute Road, DumDum Cantonment, Kolkata- 700065.
5. Please quote the rate for each item separately as per the format at Annexure –II.
6. The terms & conditions as enumerated in the enclosed Annexure-III shall be complied with while submitting the offer. The rates quoted without complying with said terms & conditions will not be considered. Offer submitted with counter conditions will not be considered.
7. In case of additional Excise Duty, Custom Duty, or any other Taxes and Levi-able Duties must be mentioned clearly in terms of rate as well as amount, else the same will not be payable in the invoice.
8. In case of imported material, the name of Manufacturer, Drug Licence No. should strictly be mentioned on label as well as on invoice.
9. **EMD: An amount of Rs.30,000.00 is to be deposited with the quotation by DD in favour of Gluconate Health Limited as Earnest Money. Without EMD tenders will not be accepted. EMD will be refunded at the end of contract period.**
10. The management reserves the right to accept or reject any offer without assigning any reason.

Thanking you,  
For Gluconate Health Limited

P. K. Ghosh  
Purchase Manager



# **Gluconate Health Limited**

(A GOVERNMENT OF WEST BENGAL UNDERTAKING)  
2, DURGA CHARAN DOCTOR LANE, KOLKATA – 700 014

Phone : 2265-0001 (3 Lines)  
Fax : (033) 2265-8537  
Website : [www.gluconatehealth.com](http://www.gluconatehealth.com)  
E-mail : [ghlmd@rediffmail.com](mailto:ghlmd@rediffmail.com)

**Ref. NIT/PT- 07/16-17 dated 09.06.2016.**

**Last Date of submission: 30.06.2016 up to 2.00 pm**

## **REQUIREMENT OF BULK DRUGS FOR FIRST QUARTER:**

<b>Sl. no.</b>	<b>Name of the Materials</b>	<b>Approx Quantity (Kg)</b>
01	Amoxicillin Trihydrate IP (Compacted)	6,000
02	Azithromycin IP	2,500
03	Norfloxacin IP	3,000
04	Ibuprofen IP	1,500
05	Paracetamol IP	2,500
06	Metronidazole IP	12,000
07	Metronidazole Benzoate IP	1,000

**Note: Quantity may vary.**

Purchase Manager  
Gluconate Health Ltd.

Ref. NIT/PT- 07/16-17 dated 09.06.2016.

Last Date of submission: 30.06.2016 up to 2.00 pm

**FORMAT FOR QUOTATION**

**(Please use separate form for each item on supplier's letter head)**

1. Serial no. (As per enquiry list):
2. Name of item:
3. Quantity (Offered):
4. Basic Rate:
5. Excise Duty+ AED/SAD, if any:
6. VAT/CST:
7. Entry Tax:
8. Debit Note:
9. Total:
10. (Less) Cenvat for CST applicable item:
11. Net Price:
12. F.O.R:
13. Payment Terms:
14. Manufactured By:
15. Pack Size:
16. Delivery:
17. Validity:
18. Discount:
19. Other Details if any:

Authorized Signatory with stamp



# **Gluconate Health Limited**

(A GOVT. OF WEST BENGAL UNDERTAKING)  
R.O. & H.O: 2, DURGA CHARAN DOCTOR LANE, KOLKATA – 700 014

Phone : 2265-0001 (3 Lines)  
Fax : (033) 2265-8537  
Website : [www.gluconatehealth.com](http://www.gluconatehealth.com)  
E-mail : ghlmd@rediffmail.com

Ref. NIT/PT- 07/16-17 dated 09.06.2016.  
Last Date of submission: 30.06.2016 up to 2.00 pm

## **TERMS & CONDITIONS:**

1. **It is not binding for the purchaser to place order on the lowest bidder or on any other tenderer against this enquiry. GHJ reserves the right to either increase or decrease the quantity and to split the order between more than one tenderer.**

2. **PRICE:** The rate should be quoted as free delivery at our works at Gluconate Health Limited, 1, Health Institute Road, Dum Dum Cantonment, Kolkata 700065, exclusive of VAT/CST & Excise Duty etc. The rate (percentage) of VAT/CST & Excise Duty should be clearly indicated, otherwise, tender is liable to be ignored.

3. **OTHER CHARGES:** For the rates quoted as F.O.R. GHJ Factory, all the expenses like packing, forwarding, insurance, cartage and freight etc. are to be borne by the supplier.

4. **PRICE ESCALATION:** The price escalation clause shall not be applicable.

5. **MATERIAL PACKING:** Suppliers must ensure that the materials should strictly conform with the specifications, tests, etc. mentioned in the purchase order. The material should be properly packed so as to avoid loss, damage, and other contaminations on transportation.

6. **VALIDITY:** The offer shall be kept valid during the period of 3 months from the date of opening of tenders. During this period no price escalation and no change in Terms & conditions will be allowed on any ground. Tenders not giving the required validity period may be rejected at the discretion of purchaser.

7. **LABELING:** Each container of API should be Labeled depicted clearly with Manufacturer's name, Batch no., Manufacturing date, Expiry date, Gross weight, Tare weight etc.

8. **DELIVERY:** The delivery period shall be the essence of the order. The delivery period should be specified very clearly and the suppliers have to adhere to the delivery schedule prescribed, failing which they will have to pay liquidated damages/penalties. It should be noted that the delivery period stipulated in the order includes the transit period also.

9. **EARNEST MONEY DEPOSIT:** An amount of Rs.30,000.00 is to be deposited with the quotation by DD in favour of Gluconate Health Limited as Earnest Money. Without EMD tenders will not be accepted. EMD of successful bidders will be refunded at the end of contract period.

10. **OPENING:** Interested Tenderer or their representatives may present at the time of opening the tenders to witness the tender opening.

11. **RISK PURCHASE:** Non-supply or failure to supply the material within the agreed delivery period shall cause risk purchase by the purchaser. Purchases made by the purchase due to non-supply of goods in prescribed period of delivery shall be at the risk and cost of supplier. In such cases, the purchaser has the right to recover the cost and damages incurred from the defaulter/supplier. However, no financial advantage shall be passed on to supplier if goods are purchased at lower rates. The security deposit (if any) paid will also be forfeited by Gluconate Health Ltd. due to non-fulfillment or non-performance of the contract in part or full.

12. **PAYMENT TERMS:** If otherwise not specified, 100% payment shall be on 90 days credit on receipt of material, subject to acceptance of material. The material testing time is included in this 90 days period.

13. **ARBITRATION:** All disputes arising out of this order shall be referred to an arbitrator to be nominated by the Managing Director, GHIL. The award of the arbitrator shall be final and binding on both the parties.

14. **LEGAL PROCEEDINGS:** All disputes and legal proceedings arising out of this order shall be lodged and admissible in Kolkata Courts only and not outside Kolkata.

15. **ACCEPTANCE OF PURCHASE ORDER:** Purchase Orders shall be sent by Courier, by e-mail or by Fax. The supplier should ensure to send the acknowledgment of receipt of purchase order. The unconditional confirmations of receipt of purchase order may be mailed/faxed. In case no acknowledgement is received within 2 days, it will be assumed that the order is duly accepted by the supplier.

16. **TRANSPORTATION:** Materials should be transported preferably by any Bank approved carrier, or transporter having its godown at Kolkata.

17. **DESPATCH ADVICE & DOCUMENTS:** As soon as the consignment is delivered to the transporter a copy of consignment note, challan, delivery No. etc. indication the order No. and date should be sent, immediately to Gluconate Health Ltd.

18. **INVOICE / BILL :**

- (i) Commercial and Excise/Tax Invoice/Bill should be duly signed, clearly marked and properly made with regard to description, specifications and quantity of goods.
- (ii) VAT/CST Regn. No. should be printed on the Invoice/Bill, Failing which no VAT/CST will be paid.
- (iii) Invoice/Bill must indicate the Number and date of consignment note or challan, including the name of carrier.
- (iv) A copy of Purchase Order must be attached with the invoice/Bill for smooth processing of the invoice/bill.
- (v) Purchase Order No. and date should invariably be quoted by the supplier in all correspondence relating to supplies.

19. **TEST CERTIFICATES:** Test, Guarantee, Warranty, Performance certificate, or any other documents evidencing or testifying the quality, specification or description of goods should invariably be sent along with the dispatch documents. Payments are liable to be with-held incase of non-compliance.

20. **DAMAGE, SHORTAGE:** Damage/Shortage, if any, notified by the consignee will be reported to the supplier within a reasonable period. The suppliers shall be bound to arrange prompt replacement/rectification on receipt of such intimation.

21. **ACCEPTANCE OF DELIVERY:** The delivery of goods shall be deemed to be accepted only when the goods are declared "Passed" by our Quality Control Department. The holding-up of goods for testing and inspection is not been regarded as exercising the right of ownership by purchaser.

22. **REJECTION & REMOVAL OF GOODS :** The declaration of rejection of goods by our Inspecting Officer shall be final and binding and shall be intimated to the supplier within fifteen days of the receipt of material. Rejected goods shall be replaced by the supplier at his own risk and cost. The rejected goods are to be removed by the supplier at his own risk and cost within a period of one week from the date of rejection intimation received by them.

23. **CANCELLATION:** The tender is liable to be suspended or cancelled at any time at the discretion of the Company without assigning any reason.

Declaration:

ABOVE TERMS ARE ACCEPTED

(Signature of Tenderer/Supplier )