



GLUCONATE HEALTH LIMITED
(A GOVT. OF WEST BENGAL UNDERTAKING)
H.O. & R. O.: 2, Durga Charan Doctor Lane,
Kolkata - 700 014.
Ph No.(033)2265-0001/2/3, Fax033-22658537

: Tender Form : Two Bid System

Supply of MACHINERIES as per Annex-I

Tender Ref.No –**NIT/PT-11/16-17** Dated **15.09.2016**.

Last Date of submission: **29.09.2016 up to 2.00 pm** at the above address.

Date of Opening of **Technical Bids** : **29.09.2016** at 3.00 pm at the same venue.

Date of opening of **Price Bids** : **05.10.2016** at 3.00 pm. at the same venue.

(Price Bids of only technically qualified tenders will be opened).

Tender fee: Rs. 500.00 (Rupees Five hundred only) – Non refundable.

Earnest money deposit : Rs. 30,000.00 (Rupees thirty thousand only) – Refundable without any interest.

Tender fee and EMD are to be paid separately by D/D in favour of Gluconate Health Limited.

Downloaded forms are to be submitted with deposit of Rs. 500.00 only.

Please note that this is a two Bid system Tender. Technical Bids and Price Bids are to be put in two separate envelopes marked as Technical Bids and Price Bids. These two envelopes are to be placed in a third envelope. All the envelopes are to be sealed and properly marked with Tender no, date, opening date etc.



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Last Date of submission : 29.09.2016 up to 2.00 pm

Sub: Submission of Tender Forms for Supply of Machineries.

Dear Tenderer,

While welcoming you for participating in our tender as per above reference, you are requested to submit your tenders with the documents accordingly. Each pages of the documents submitted are to be signed with date and seal.

Tenders are to be submitted in two separate sealed envelopes marked as i) Technical Bids and ii) Price Bids, super-scribing tender reference and date of opening clearly. Both the two envelopes are to be put in a third envelope and to be properly sealed. The third envelope should be marked as Technical and Price Bid. The tender reference no and date of opening are also to be clearly mentioned on the third envelope.

Please note that the Technical Bids will be opened on the date as mentioned in tender document and you are requested to be present at the time of opening of the tenders.

Only the price bids of the technically qualified Tenderers will be opened and the price bids of the Tenderers, not qualified in technical bids will be returned unopened.

Thanking you,
Yours Faithfully
For Gluconate Health Limited

(P.K.Ghosh)
Purchase Manager



GLUCONATE HEALTH LIMITED
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Ref. NIT/PT-11/16-17 Dated: 08.09.2016
Last Date of submission: 29.09.2016 up to 2.00 pm

Dear Sirs,

You are requested to submit in sealed cover, your lowest offer along with the terms and conditions of supply for the items as per Annex – I. You are requested to send your quotations in sealed cover with proper markings so as to reach this office latest by 2.00 p.m on 29.09.2016. The technical bids of the offers received up-to stipulated time and date will be opened on the same day at 3.00 p.m. The price bids of the technically qualified tenderers will be opened on 05.10.2016 at 3.00 pm. Interested tenderers or their representatives may be present at the time of opening the tenders. The management reserves the right to accept or reject any offer without assigning any reason.

The following conditions must be followed strictly

1. The rates quoted should be FOR Gluconate Health Limited at our factory at 1, Health Institute Road, Dumdum Cantonment, Kolkata 700065 only.
2. The credit period should be 90 days from the date of receipt of materials. However, can be negotiated for a mutually agreed terms. Bank Guarantee must be submitted for advances if any.
3. The terms & conditions as enumerated in the enclosed Annexure-II shall be complied with while submitted the offer. The rates quoted without complying with the above terms and conditions shall not be considered.
4. Please quote rates for each item separately as per the format at Annex -III
5. In case of additional excise duty, custom duty, or any other taxes and duties are leviable, it must be clearly mentioned in terms of rate as well as amount, else the same will not be payable in the invoice.
6. Offers submitted with counter conditions will not be considered. The technical bids will be rejected if the terms and conditions of the tender are not compliance with.
7. The offers should be kept valid for a period of three months during which no price escalation at any ground will be considered.

Thanking you,
Yours faithfully
For Gluconate Health Ltd.

Purchase Manager



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ANNEX – I

Ref. NIT/PT-11/16-17 Dated: 15.09.2016
Last Date of submission: 29.09.2016 up to 2.00 pm

List of Machineries with Specification:

1. ELECTRICALLY OPERATED FLUID BED DRYER

- Capacity: 60 Kg
- All contact parts must be of SS316

2. MULTIMILL

- Fitted with VFD Control
- Fitted with 5 HP Motor
- Fitted with Wheel System
- All contact parts must be of SS316

3. PULVERISATION MACHINE

- Size reduction up to 200#
- All contact parts must be of SS316

Purchase Manager
Gluconate Health Ltd.



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ANNEXURE – II

Ref. NIT/PT-11/16-17 Dated: 15.09.2016

Last Date of submission: 29.09.2016 up to 2.00 pm

TERMS & CONDITIONS

1. The rate should be quoted as free delivery at our works at Gluconate Health Limited, 1, Health Institute Road, Dum Dum Cantonment, Kolkata 700065 exclusive of VAT/CST & Excise duty etc. The rate (percentage) of VAT/CST & Excise Duty should be clearly indicated, otherwise, tender is liable to ignored.
2. **It is not binding for the purchaser to place order on the lowest bidder or on any other tenderer against this enquiry. GHL reserves the right to cancel the tender without showing any reason.**
4. The offer shall be kept valid for a period of minimum 90days from the date of opening of tenders in case of bulk drugs, chemicals & excipients etc. Tenders not giving the required validity period may be rejected at the discretion of purchaser.
5. For the rates quoted as F.O.R. GHL factory, all the expenses like packing, forwarding, insurance, cartage and freight etc. are to be borne by the supplier.
6. The delivery period shall be the essence of the order. The supplier has to adhere to the delivery schedule as per order, failing which they will have to pay liquidated damages/penalties. Declaration should be submitted for confirmation of capability and time bound execution for supply.
7. **OPENING:** Interested Tenderer or their representatives may present at the time of opening the tenders to witness the tender opening.

8. **RISK PURCHASE :** Non-supply or failure to supply the material within the delivery period shall cause risk purchase by the purchaser. Failure to supply of materials as per delivery schedule shall be at the risk and cost of supplier. In such events, the purchaser would procure the material from alternate source and the additional cost incurred (if any) will be recovered from the defaulter/supplier.

9. **PAYMENT TERMS:** If otherwise not specified, 100% payment shall be released on 90 days credit from the date of receipt of material, subject to issue of GRN.

10. **ARBITRATION:** All disputes arising out of this order shall be referred to an arbitrator to be nominated by the Managing Director, GHIL. The award of the arbitrator shall be final and binding on both the parties.

11. **LEGAL PROCEEDINGS:** All disputes and legal proceedings arising out of this Tender shall be lodged and admissible in Kolkata Courts only and not outside Kolkata.

12. **PRICE ESCALATION:** The price escalation clause shall not be acceptable.

13. **MATERIAL PACKING:** Suppliers must ensure that the materials should strictly conform with the specifications, tests, and sizes etc. mentioned in the purchase order. The material should be properly packed so as to avoid loss, damage, and other hazards of transportation.

14. **ACCEPTANCE OF PURCHASE ORDER:** Purchase Orders shall be sent by Courier, by e-mail or by Fax. The supplier should ensure to send the acknowledgment of receipt of purchase order. The unconditional confirmations of receipt of purchase order may be mailed/faxed. In case no acknowledgement is received within 2 days, it will be assumed that the order is duly accepted by the supplier.

15. **TRANSPORTATION:** Materials should be transported preferably by any Bank approved carrier, or transporter having its godown at Kolkata.

16. **DESPATCH ADVICE & DOCUMENTS:** As soon as the consignment is delivered to the transporter a copy of consignment note, challan, delivery No. etc. indication the order No. and date should be sent, immediately to Gluconate Health Ltd.

17. **INVOICE / BILL :**

(i) Commercial and Excise/Tax Invoice/Bill should be duly signed, clearly marked and properly made with regard to description, specifications and quantity of goods.

(ii) PAN/VAT/CST Regn. No. should be printed on the Invoice/Bill, Failing which no VAT/CST will be paid.

(iii) Invoice/Bill must indicate the Number and date of consignment note or challan, including the name of carrier.

(iv) A copy of Purchase Order must be attached with the invoice/Bill for smooth processing of the invoice/bill.

(v) Purchase Order No. and date should invariably be quoted by the supplier in all correspondence relating to supplies.

18. **TEST CERTIFICATES:** Test, guarantee, Warranty, Performance certificate, or any other documents evidencing or testifying the quality, specification or description of goods should invariably be sent along with the dispatch documents. Payments are liable to be with-held incase of non-compliance.

19. **DAMAGE, SHORTAGE:** Damage/Shortage, if any, notified by the consignee will be reported to the supplier within a reasonable period. The suppliers shall be bound to arrange prompt replacement/rectification on receipt of such intimation.

20. **ACCEPTANCE OF DELIVERY:** The delivery of goods shall be deemed to be accepted only when the goods are certified by our competent authority.

21. **REJECTION & REMOVAL OF GOODS :** The declaration of rejection of goods by our Inspecting Officer shall be final and binding and shall be intimated to the supplier within fifteen days of the receipt of material. The rejected goods are to be removed by the supplier at his own risk and cost within a period of one week from the date of rejection intimation received by them.

22. EMD will be returned to the unsuccessful supplier after completion of evaluation. For successful suppliers, EMD will be returned after completion of the contract period.

23. Documentary evidences are to be submitted establishing the Bidder's qualification to perform the contract if the bid is accepted.

24. Valid documents of Principal manufacturers are required to be submitted including manufacturers authorization.

Purchase Manager
Gluconate Health Ltd.

ABOVE TERMS ARE ACCEPTED

(Signature of Tenderer/Supplier with stamp)



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Last Date of submission: 29.09.2016 up to 2.00 pm

Technical Bids must have the following documents:

1. The Tenderer must have valid Trade license. Please submit the copies of the same.
2. Copies of Income tax return certificate for assessment year 2015-16 to be submitted.
3. Copies of PAN, CST and VAT registration certificates are to be submitted.
4. Copies of Manufacturers authorization letters.
5. D/D for tender fee and EMD must be submitted in the technical bids envelope otherwise the offer will be rejected.
6. Signed and stamped copy of terms and conditions (Annex-II) must be submitted.
7. A declaration as per follows must be submitted in company's letter head with signature and stamp.

DECLARATION

I/We hereby confirm that I/We have read all the terms and conditions in details of the Tender no. **NIT/PT-11/16-17 Dated: 15.09.2016** and understood the same in full.

I/We also confirm that we understood the requirements with all specifications of the materials as mentioned in the above mentioned Tender.

I/We hereby declare that I/We agree to abide by all the specifications, instructions and terms & conditions without any deviation of the Tender.

Signature with seal of the Tenderer.

PRICE BID.

Ref. NIT/PT-11/16-17 Dated: 08.09.2016
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FORMAT FOR QUOTATION

(Please use separate format for each item on supplier's letter head)

- 1. S. No. (As per Annex-1) -----
- 2. Name of item -----
- 4. Basic Rate -----
- 5. Excise Duty -----
- 6. VAT/CST -----
- 7. Total -----
- 8. (Less) Cenvat for CST applicable item -----
- 9. Net Price F.O.R. at factory -----
- 10. Name of the manufacturer -----
- 11. Other Details if any -----

Authorized Signatory with stamp