



GLUCONATE HEALTH LIMITED

(A GOVT. OF WEST BENGAL UNDERTAKING)

**H.O. & R. O.: 2, DurgaCharan Doctor Lane,
Kolkata - 700 014.**

Ph No.(033)2265-0001/2/3, Fax033-22658537

(Under Health & Family Welfare Department)

Tender Form

Tender Ref.No – NIT/PT- 04/17-18 Dated .11.07.2017.

Supply of PHOTO COPY MACHINE .

Ref.No – NIT/PT- 04/1718 Dated . 11.07.2017.

Last Date of Submission : 18.07.2017 up to 2 Pm at the above address.

Date of Opening : 18.07. 2017 at 4 pm. at the same venue.

**Form : Downloaded Forms are to be submitted with seal and signature of
the bidder accepting tender terms and conditions.**

Managing Director

Gluconate Health Ltd.



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H.O. & R. O.: 2, DurgaCharan Doctor Lane,

Kolkata - 700 014.

Tender Ref.No – **NIT/PT- 04/1718** Dated . **11.07.2017**.

Last Date of Submission : 18.07.17 upto 2.00 pm.

Requirement of PHOTO COPY MACHINE.

Sl.no.	Name of the Items.	Quantity	Specification
01	PHOTOCOPIER (Against buy back of an old copier : Canon IR-2016)	01	A 3 size Digital Photocopier cum A3 size Laser Printer & A3 size colour Scanner with inbuilt Auto Duplex Unit And Reverse Automatic Document feeder. Speed:24pages /minute, Memory: 256 MB

Dear Sirs,

You are requested to submit your lowest offer in sealed cover marked with Tender no, Tender date & Due date , so as to reach this office latest by 2.00 pm on 18.07.2017.The offers, received up-to stipulated time and date, will be opened on the same day at pm. 4 pm.

The following conditions must be followed strictly

1. The rates quoted should be FOR Gluconate Health Limited at our Factory at 1, Health Institute Road Dum Dum Cantonment , Kolkata 7000 65 .
2. Delivery schedule : Specific time of delivery & Installation should be mentioned in your offer. Installation must be free of cost.
3. Please quote rates for reputed standard make machine along with GST registration ,
4. Warranty period must be mentioned in your offer.
5. Credential : Tenderer should have at least three (3) year experience in the sales of Photocopier machines. Performance statement and Documentary proof for the satisfactory performance are to be attached. The machine should remain functional all the time with production of acceptable quality of reprints. During the agreement period, it will be responsibility of the contractor to keep the machine in perfect working order. Incase ,Photocopy machine is to be taken out for repair, a stand by machine of same shall be provided by te firm. The bidder should provide all training material at their own cost..

6. **It is not binding on the purchaser to place order on the lowest or any other tenderer against this enquiry. GHL reserves the right to cancel the tender without showing any reason.**
7. Payment : Usually payment is made after satisfactory installation provided Bank Gurantee for 10% value of the machine (Having validity for one year is given by the supplier.)
- 8.. jurisdiction : Any dispute arising for this tender will be under the jurisdiction of court of Kolkata.

Managing Director
Gluconate Health Ltd.

ABOVE TERMS ARE ACCEPTED

(Signature of Tenderer/Supplier with stamp)